



PO Box 2225 * Cranberry Twp. PA 16066 * 724-799-5152

ALTERATION REQUEST

Please return to: info@cranberrypm.com

Custom Community Management
Attn: Alterations
PO Box 2225
Cranberry Township, PA 16066

*REQUEST FOR APPROVAL
TO MAKE ALTERATIONS TO THE EXTERIOR OF UNIT OR LAND AREAS*

All HOA assessments must be current before submitting application

1. Owner(s) Name Requesting Approval. _____
2. Address where Alteration will be made. _____
3. Mailing Address of Owner, if different from above. _____
4. Phone Number: _____
5. Email: _____
6. Type of Alteration:
 Landscape Building Exterior Other

Please specify other: _____

7. Scope of alteration: Please explain in detail what you are requesting permission to do. Include approximate dimensions, materials being used, location of alteration, colors, etc. Also include any paint samples, material samples, i.e. brick, stone, shingles, literature, and catalog clips.



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I understand, acknowledge, and agree that any approvals granted by the Declarant or Homeowners Association will not supersede any requirements contained in the Declaration or governmental requirements and all alterations must comply in all aspects with the Declaration and governmental requirements regardless of any approval herein.

I also acknowledge that my request requires HOA Board Approval. You will receive written notice as to the determination. No work should begin until you receive a written determination. Please make sure you follow all local codes of the municipality.

Homeowner Signature: _____ Date: _____

Homeowner Signature: _____ Date: _____

ALL REQUESTS MUST INCLUDE A SITE PLAN WITH THE ALTERATION DRAWN ON IT